

## On Campus Housing Regulations

- Extract -

### Article 3 – Duties

- Rules applicable to life in dormitories

Like all other citizens, dormitory residents are requested to comply with laws and regulations in force.

Dormitory residents are requested to treat dormitory administrators and security guards with respect, to obey their injunctions on security, quality of community life and application of these regulations.

Between 10 pm and 7 am, the noise level in rooms, common areas and dormitory surroundings should be reduced, in order not to disturb the other residents.

Bringing in alcohol is forbidden in dormitories A and B.

Study rooms are available for students for study purposes only.

- Maintenance of rooms and common areas

Dormitory residents are financially liable for any deterioration caused by themselves or their guests.

They are expected to maintain their rooms, which must be kept clean.

Trash rooms are available in every dormitory building.

Any deterioration in common areas will result in charges.

Self-service laundries are located on the ground floor of every dormitory building and are managed by the *Bureau des Elèves* (BDE) (Students' Office). The BDE delivers tokens for the use of washing machines.

### Article 4 – Safety rules

With the permission of the student, the INSA staff must be able to access the rooms at any time, in order to check for proper functioning and monitor the condition of the equipment, while respecting the private life of dormitory residents.

In case of endangerment of the safety of others, or misuse or improper use of safety equipment (extinguishers, alarms, emergency exit doors or fireguards...) the Director of INSA may refer the case to the Disciplinary Section.

The following are strictly forbidden:

- intentional blocking entrance doors in open position
- installing additional bolts on doors
- adjusting, mutating or installing electrical connections
- holding explosive, flammable or harmful products
- installing antennae or satellite dishes
- hanging laundry out the windows
- using roller-skates or skateboards inside the dormitory building
- storing equipment or bicycles around stairs, hallways and entrances
- bringing grocery carts inside the dormitory building
- smoking in common areas
- drinking alcohol in the room
- cultivating and possessing illegal substances subject to penalties set out in the French Penal Code (articles 222-35, 222-37 and 222-39).

### **Article 5 - Penalties**

Students contravening the dormitory rules may receive a verbal or written warning from the Prevention and Security Service, dormitory administrators or the Director of dormitories.

Students may be called to account and conducted to perform repair works. Depending on the seriousness of the deeds, the Director of INSA may refer the matter directly to the President of the Disciplinary Section of the Board of Directors of the institution.

The applied penalties are: warnings, reprimands, temporary suspension (conditional or unconditional), final expulsion.